

Inuit Communications Officer

SUMMARY OF RESPONSIBILITIES

Reporting to the General Manager and indirectly to the Human Resources Vice-president, the Inuit Communication Officer gives support and provides advice to the organization and to the communities on topics relating to the application of the IBA – Nunavik Nickel Agreement (NNA) and ensures compliance towards the agreement for all parties involved. The incumbent is also responsible for communications and announcements concerning CRI to Inuit communities, in local newspapers and FM radio, for the promotion of the NNA and for the follow-up with regard to its application.

REQUIREMENTS

- Pertinent degree or equivalent secondary education; 2-3 years in human resources is essential;
- Experience working in an administrative role is essential;
- Must have excellent MS Office software (Word, Excel, Power Point)
- Strong knowledge of Nunavik communities, their residents, the Inuit culture, the administration of Nunavik organizations and governmental organizations;
- Strong communication skills and interest to develop and maintain harmonious relationships with all parties involved with the NNA;
- Able to communicate in at least two of the following languages: Inuktitut, English or French (trilingual will be considered an asset).

WHEN SENDING IN YOUR APPLICATION, IT IS IMPERATIVE TO INDICATE THE JOB POSTING NUMBER

Those interested in this job are invited to submit their CV with a cover letter by e-mail to

emplois@canadianroyalties.com, by fax to **514-221-3194** or directly on our website **www.canadianroyalties.com**

Only those selected for an interview will be contacted.