ᓄᓇᕗᒥ ᐃᖃᓗᓕᕆᓂᕐᒥᑦ
ᐃᒪᕐᒥᐅᑕᓕᕆᓂᕐᒥᓗ ᐃᓕᓐᓂᐊᖅᑎᑦᑎᓂᕐᒧᑦ ᑲᑐᔾᔨᖃᑎᒌᑦ

NUNAVUT FISHERIES AND
MARINE TRAINING CONSORTIUM

EMPLOYMENT OPPORTUNITY

NFMTC is a not-for-profit organization that delivers training related to the marine industry in Nunavut. We are looking for an individual who is interested in working in a dynamic environment in our Iqaluit office as a **Community Liaison Officer**.

Do you have any of the following education, experience and skills?

- Strong organizational skills
- Strong communication skills
- Excellent Time Management skills
- Attention to Detail
- Highly Motivated
- Collaborative and Flexible
- Strong knowledge and skills in Microsoft Suite of Programs (Word, Excel, PowerPoint and Outlook) and various social media
- Diploma in Business Administration
- Grade 12 Diploma
- 3 years experience in office setting
- Experience working in a training school environment
- Equivalencies will be considered
- Experience in the marine industry is an asset
- Fluency in Inuktitut is an asset
- Driver's License is an asset

Compensation – commensurate with education and experience.

Preference will be given to qualified Inuit beneficiaries and Northerners.

Job Description available by emailing ecayen@nfmtc.ca

Please send your resume by email to ecayen@nfmtc.ca

Deadline to Submit Resumes:
May 27, 2022 at 5 pm

ENGLISH

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ᓄᓇᕗᒻᒥ ᐃᖃᓗᓕᕆᓂᕐᒥᑦ
ᐃᒪᕐᒥᐅᑕᓕᕆᓂᕐᒥᓗ ᐃᓕᓐᓂᐊᖅᑎᑦᑎᓂᕐᒧᑦ ᑲᑐᔾᔨᖃᑎᒌᑦ

NUNAVUT FISHERIES AND MARINE TRAINING CONSORTIUM

ᐃᖅᑲᓇᐃᔮᒃᓴᖅ

NFMTC ᑮᓇᐅᔭᓕᐅᕋᓱᒡᒋᕆᐅᑎᒃ ᑲᑐᔾᔨᖃᑎᒌᖑᔪᑦ ᐊᔪᕈᓐᓃᖅᓴᖅᑎᑦᑎᕙᒃᕆᐅᑎᒃ ᑕᕆᐅᕐᒥᐅᑕᓕᕆᓂᕐᔫᖓᔪᓂᒃ ᓄᓇᕗᒥᑦ. ᕿᓂᕋᕐᑕ ᑮᓇᑐᐃᓐᓇᕐᒥᒃ ᐱᓕᕆᐊᖃᕈᒪᓇᔭᕐᑐᒥᑦ ᖃᓄᐃᓕᐅᕈᓃᔭᕐᓇᖅᑐᒥ ᐃᖃᓗᙱ ᑎᑎᕋᕐᕕᑦᑎᓐᓂ **ᓄᓇᓕᙱ ᑐᓴᐅᒪᑎᑦᑎᔨᐅᓇᔭᕐᑐᒥᒃ.**

ᐅᑯᓂᖓ ᐃᓕᓐᓂᐊᕐᓯᒪᕖᑦ, ᐱᓕᕆᐊᖅᑲᓕᒪᕖᑦ ᐊᒻᒪᓗ ᐊᔪᙱᓐᓂᖅᑲᖅᐲ?

- ᐋᖅᑭᒃᓱᕐᓯᒪᔪᓐᓇᑦᑎᐊᕐᓗᓂ
- ᑐᑭᓯᓇᕈᓐᓇᑦᑎᐊᕐᓗᓂ
- ᐱᓕᕆᐊᒃᓴᓂᒃ ᓈᒻᒪᓈᕐᓯᔪᓐᓇᑦᑎᐊᕐᓗᓂ ᐊᐅᓚᑦᑎᓂᒃᑯ
- ᐅᔾᔨᕆᓱᑦᑎᐊᕆᓐᓇᕐᓗᓂ ᖃᓄᐃᓕᐅᕈᑎᐅᓇᓱᒃᑐᓂᒃ
- ᐱᓕᕆᔪᒪᑦᑎᐊᕐᓗᓂ
- ᐱᓕᕆᖃᑎᖃᕈᓐᓇᕐᓗᓂ ᐊᒻᒪ ᖃᖓᑐᐃᓐᓇᖅ ᐱᓕᕆᐊᖃᕈᓐᓇᕐᓗᓂ
- ᖃᐅᔨᒪᑦᑎᐊᕐᓗᓂ ᐊᒻᒪ ᐊᔪᙱᑦᑐᓂ ᒪᐃᑯᓵᖅ ᐱᓕᕆᔾᔪᑎᖏᓐᓂᒃ (Word, Excel, PowerPoint ᐊᒻᒪ Outlook) ᐊᒻᒪᓗ ᐊᐧᔨᕌᖕᒋᑦᑑᑎᓂᒃ ᑐᓴᐅᑎᓕᕆᔾᔪᑎᓂᒃ
- ᓇᓗᓇᐃᒃᑯᑎᑖᕐᓯᒪᓗᓂ ᓇᖕᒥᓂᕆᔭᒥᒃ ᐊᐅᓚᑦᑎᔪᓐᓇᕐᓂᕐᒥᒃ
- ᒍᕆᑦ 12ᒥ ᐊᓂᒍᐃᓯᒪᓂᕐᒧᑦ ᓇᓗᓇᐃᒃᑯᑎᑖᕐᓯᒪᓗᓂ
- ᐊᕐᕌᒍᓂᒃ ᐱᖓᓱᓂᒃ (3) ᑎᑎᕋᕐᕕᖕᒥ ᓴᓇᓂᑰᓗᓂ
- ᐱᓕᕆᐊᖅᑲᓕᒪᓗᓂ ᐊᔪᕈᓐᓃᕐᓴᕐᓂᕐᒧᑦ ᐃᓕᓐᓂᐊᕐᕕᖕᒥᑦ
- ᐊᔾᔨᖕᒋᓐᓂ ᐊᔪᙱᑦᑐᑦ ᐃᓱᒪᒋᔭᐅᓂᐊᕐᒥᔪᑦ
- ᐱᓕᕆᐊᖅᑲᓕᒪᓗᓂ ᑕᕆᐅᕐᒥᐅᑕᓕᕆᓂᕐᒧᑦ ᐱᓕᕆᕝᕕᖕᒥ ᐱᐅᑦᑎᐊᕋᔭᕐᑐᖅ
- ᐃᓄᒃᑎᑐᑦ ᐅᖃᕈᓐᓇᕈᓂ ᐱᐅᑦᑎᐊᕋᔭᕐᑐᖅ
- ᐊᖁᑦᑐᓐᓇᐅᑎᖃᕆᐊᖃᖅᑐᖅ

ᑮᓇᐅᔭᓕᐅᕈᑎ – ᒪᓕᖕᓂᐊᖅᑐᖅ ᐃᓕᓐᓂᐊᕐᓯᒪᓂᕐᒧᑦ ᐊᒻᒪ ᐱᓕᕆᓕᒪᓂᕐᒧᑦ.

ᓂᕈᐊᕆᔭᐅᓂᖅᓴᑦ ᐊᔪᕈᓐᓃᕐᓯᒪᔪᑦ ᐃᓄᐃᑦ ᐊᒻᒪ ᐅᑭᐅᖅᑕᖅᑐᕐᒥᐅᑕᑦ.

ᐃᖅᑲᓇᐃᔮᒃᓴᒧᑦ ᓇᓗᓇᐃᔭᕐᓯᒪᔪᑦ ᐱᔪᓐᓇᖅᑕᓯ ᑎᑎᕋᕐᓗᓯ ᐅᕗᖓ ecayen@nfmtc.ca

ᐃᖅᑲᓇᐃᔮᖅᑖᕋᓲᑎᓯ ᐅᕗᖓ ᓇᒡᓯᐅᑎᓗᒋᑦ ecayen@nfmtc.ca

ᐃᖅᑲᓇᐃᔮᖅᑖᕋᓱᖕᓂᕐᒧᑦ ᐃᓱᕐᑲᕐᑐᖅ ᐅᓪᓂ:
ᒪᐃ 27, 2022 5ᒥ ᐅᓐᓄᓴᒃᑯᑦ

ENGLISH ᐃᓄᒃᑎᑐᑦ