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NUNAVUT FISHERIES AND MARINE TRAINING CONSORTIUM

EMPLOYMENT OPPORTUNITY

NFMTC is a not-for-profit organization that delivers training related to the marine industry in Nunavut. We are looking for an individual who is interested in working in a dynamic environment in our Iqaluit office as a **Community Liaison Officer**.

Do you have any of the following education, experience and skills?

- Strong organizational skills
- Strong communication skills
- Excellent Time Management skills
- Attention to Detail
- Highly Motivated
- Collaborative and Flexible
- Strong knowledge and skills in Microsoft Suite of Programs (Word, Excel, PowerPoint and Outlook) and various social media
- Diploma in Business Administration
- Grade 12 Diploma
- 3 years experience in office setting
- Experience working in a training school environment
- Equivalencies will be considered
- Experience in the marine industry is an asset
- Fluency in Inuktitut is an asset
- Driver's License is an asset

Compensation – commensurate with education and experience.

Preference will be given to qualified Inuit beneficiaries and Northerners.

Job Description available by emailing ecayen@nfmtc.ca

Please send your resume by email to ecayen@nfmtc.ca

Deadline to Submit Resumes:
May 27, 2022 at 5 pm