Employment Opportunity

Director of Human Resources

The Kitikmeot Inuit Association (KIA) is seeking a **Director of Human Resources**. This exciting employment opportunity is based in Cambridge Bay, Nunavut.

The **Director of Human Resources** provides senior leadership in the administration and delivery of Human Resource services and programs for the KIA. This is primarily centered around functions including Recruitment and Selection, Compensation and Benefits Administration, Training and Development, Labour Relations, Health and Safety, Employee Performance Management and Joint Management and Employee Committees at KIA.

The **Director of Human Resources** will contribute to the achievement of the KIA's vision in a variety of ways, including:

- Taking a leading role in the staffing and recruitment process at KIA;
- Working with senior management to determine and administer employee compensation and benefits;
- Taking a leading role in facilitating training and development initiatives for KIA employees;
- Supporting other KIA departments in conducting performance management initiatives;
- Supporting senior management and other departments with actions concerning labour relations and
- Supporting the organization by facilitating and administrating health and safety processes at KIA.

The **Director of Human Resources** should have a minimum five (5) years progressive experience in a Human Resources role, as well as a minimum three (3) years' experience in a leadership or management role. A college diploma in Human Resource or Business Management, with a minimum program length of two (2) years is required, with additional education or certification in a related field considered an asset.

The starting salary for this position ranges from $113,941 – $145,231. KIA has a comprehensive employee benefits package, including a $19,800 Northern Allowance, as well as vacation travel assistance. Housing may be available for this position.

Priority will be given to Inuit beneficiaries who meet the qualifications for the job, as specified under Article 23 of the *Nunavut Agreement*.

To submit a resume, or to request a copy of the job description, please contact:

Fred Pedersen, Executive Director
Kitikmeot Inuit Association
P.O. Box 18, Cambridge Bay, Nunavut X0B 0C0
E-mail: fpedersen@kitia.ca

KIA would like to thank all who apply, however, only those candidates selected for an interview will be contacted.

Closing date: April 7, 2023

A job offer will also be contingent upon a satisfactory criminal record check.